

**GRAND OAKS
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
PUBLIC HEARINGS
AND REGULAR MEETING
NOVEMBER 5, 2018**

**GRAND OAKS
COMMUNITY DEVELOPMENT DISTRICT AGENDA
MONDAY, NOVEMBER 5, 2018**

2:00 P.M.

The Smith Ranch

Located at 4185 State Road 16, St Augustine, FL 32092

District Board of Supervisors	Chairman Vice- Chairman Supervisor Supervisor Supervisor	Keith Hyatt Dennis Smith Marc Harris Dail Taylor Vacant
District Manager	Meritus	Brian Lamb Brian Howell
District Attorney	Hopping Green & Sams	Jonathan Johnson
District Engineer	Dominion Engineering Group, Inc	William E. Schaefer II

All cellular phones and pagers must be turned off while in the meeting room

The District Agenda is comprised of four different sections:

The meeting will begin at **2:00 p.m.** with the seventh section called **Business Matters**. The business matters section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The ninth section is called **Administrative Matters**. The Administrative Matters section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The tenth section is called **Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final sections are called **Board Members Comments and Public Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

November 5, 2018
Board of Supervisors
Grand Oaks Community Development District

Dear Board Members:

The Public Hearings and Regular Meeting of the Grand Oaks Community Development District will be held on **November 5, 2018 at 2:00 p.m.** at the Smith Ranch located at 4185 State Road 16, St Augustine, FL 32092. Following is the Agenda for the Meeting:

Call In Number: 1-866-906-9330

Access Code: 4863181

REGULAR MEETING OF THE BOARD OF SUPERVISORS

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENTS ON AGENDA ITEMS**
- 3. OATH OF OFFICE**
- 4. VENDOR/STAFF REPORTS**
 - A. District Counsel
 - B. District Manager
 - C. District Engineer

RECESS TO PUBLIC HEARINGS

5. PUBLIC HEARING ON PROPOSED FISCAL YEAR 2017/2018 & 2018/2019 BUDGET

- A. Open the Public Hearing on Proposed Fiscal Year 2017/2018 & 2018/2019 Budget
- B. Staff Presentations
- C. Public Comments
- D. Close the Public Hearing on Proposed Fiscal Year 2017/2018 & 2018/2019 Budget
- E. Consideration of Resolution 2019-05; Adopting Fiscal Year 2017/2018 Budget Tab 01
- F. Consideration of Resolution 2019-06; Adopting Fiscal Year 2018/2019 Budget..... Tab 02

6. PUBLIC HEARING ON ADOPTING UNIFORM METHOD OF COLLECTIONS

- A. Open the Public Hearing on Adopting Uniform Method of Collections
- B. Staff Presentations
- C. Public Comment
- D. Close the Public Hearing on Adopting Uniform Method of Collections
- E. Consideration of Resolution 2019-07; Adopting Uniform Method of Collections Tab 03

7. PUBLIC HEARING ON ADOPTING DISTRICT RULES OF PROCEDURE

- A. Open the Public Hearing on Adopting District Rules of Procedure
- B. Staff Presentations
- C. Public Comment
- D. Close the Public Hearing on Adopting District Rules of Procedure
- E. Consideration of Resolution 2019-08; Adopting District Rules of Procedure Tab 04

RETURN AND PROCEED TO REGULAR MEETING

8. BUSINESS ITEMS

- A. Appointment of Audit Committee
- B. Consideration of Construction Funding Agreement..... Tab 05
- C. Consideration of Construction Management Agreement.....*under separate cover*
- D. General Matters of the District

9. CONSENT AGENDA ITEMS

- A. Consideration of Landowner Election, Public Hearings & Meeting Minutes October 1, 2018 Tab 06
- B. Consideration of Continued Public Hearing & Regular Meeting Minutes October 18, 2018 ... Tab 07

10. SUPERVISOR COMMENTS AND REQUESTS

11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

12. ADJOURNMENT

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

A handwritten signature in blue ink, appearing to read "R. L. L.", is positioned below the word "Sincerely,".