

# Grand Oaks Community Development District

## Board of Supervisors

Keith Hyatt, Chairperson  
Dennis Smith, Vice Chairperson  
Marc Harris, Assistant Secretary  
Amy Corob, Assistant Secretary  
Julie Smith, Assistant Secretary

## District Staff

Bob Koncar, District Manager  
Jonathan Johnson, District Counsel  
William E. Schaefer II, P.E., District Engineer

## Meeting Agenda

Wednesday, April 26, 2023 at 2:00 p.m.

---

*All cellular phones and pagers must be turned off during the meeting. Please let us know at least 24 hours in advance if you are planning to call into the meeting.*

- 1. Call to Order/Roll Call**
- 2. District Follow-ups**
- 3. Public Comments** (*Each individual has the opportunity to comment and is limited to three (3) minutes for such comment*)
- 4. Action Items**
  - A. Authorize Chairperson to Execute a Contract with Cintas
  - B. Ratify Expenditure of \$2,376 to Creative Mailbox Designs
  - C. Authorize Chairperson to Execute Contract with Waste Management
  - D. Authorize Chairperson to Execute Contract with Treehouse Experts
  - E. Authorize Chairperson to Execute Contract Amendment with Inframark for Ongoing Maintenance Services
  - F. Ratify hours of Operations
  - G. Ratify One-Time Expenditure for Uline Services
  - H. Ratify Expenditure for the Installation of Locks to The Flying Lock Smith
  - I. Ratify Expenditure to MHD for Installation of Additional Cameras in the Amenity Center
  - J. Recommendation to Reject All Proposals for Landscape Services and Distribute a New RFP
  - K. Public Hearing for Adoption of Rules for the Operation of the Amenity Center
- 5. Consent Agenda**
  - A. Approval of Minutes of the February 9, 2023 Special Meeting
  - B. Consideration of Operation and Maintenance Expenditures December 2022 through March 2023
  - C. Acceptance of the Financials and Approval of the Check Register for March 2023
- 6. Supervisors' Requests or Comments**
- 7. Adjournment**

\*Next regularly scheduled meeting is May 24, 2023 at 2:00 p.m.

### District Office:

12574 Flagler Center Boulevard, Suite 101  
Jacksonville, FL 32258

### Meeting Location:

Gran Oaks Amenity Center  
1055 Turnbull Creek Road  
St. Augustine, FL. 32092