

**GRAND OAKS
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 04, 2021**

**GRAND OAKS
COMMUNITY DEVELOPMENT DISTRICT AGENDA
THURSDAY, NOVEMBER 04, 2021 AT 11:00 A.M.
UPCHURCH BAILEY AND UPCHURCH LOCATED AT 780 NORTH PONCE DE LEON
BOULEVARD | ST. AUGUSTINE, FLORIDA 32084**

District Board of Supervisors	Chairman Vice- Chairman Supervisor Supervisor Supervisor	Keith Hyatt Dennis Smith Marc Harris Dail Taylor Vacant
District Manager	Meritus	Brian Lamb
District Attorney	Hopping Green & Sams	Jonathan Johnson
District Engineer	Dominion Engineering Group, Inc	William E. Schaefer II

All cellular phones and pagers must be turned off during the meeting room

The District Agenda is comprised of four different sections:

The meeting will begin at **11:00 a.m.** Following the **Call to Order**, the public has the opportunity to comment on posted agenda items during the second section called **Public Comments on Agenda Items**. Each individual is limited to **three (3) minutes** for such comment. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. The **third** section is called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager’s office at (813) 873-7300 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The **fourth** section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The **fifth** section is called **Vendor/Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The **sixth** section is called **Supervisor Comments & Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District’s needs. The **final** section is called **Audience Questions, Comments and Discussion Forum**. This portion of the agenda is where individuals may comment on matters that concern the District. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Grand Oaks Community Development District

Dear Board Members:

The Regular Meeting of the Grand Oaks Community Development District will be held on **November 04, 2021 at 11:00 a.m. at Upchurch Bailey and Upchurch located at 780 North Ponce de Leon Boulevard | St. Augustine, Florida 32084.**

Please let us know 24 hours before the meeting if you wish to call in for the meeting. Following is the agenda for the meeting.

Call In Number: 1-866-906-9330

Access Code: 4863181

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER/ROLL CALL**
- 3. PUBLIC COMMENT ON AGENDA ITEMS**
- 4. APPOINTMENT OF SUPERVISOR TO OPEN BOARD SEAT – SEAT 5**
- 5. BUSINESS ITEMS**
 - A. Consideration of Resolution 2022-01; FY 2021-2022 Budget Ratification.....Tab 01
 - B. Consideration of Resolution 2022-02; Supplemental Assessment Resolution.....Tab 02
 - C. Ratification of District Counsel Transfer.....Tab 03
 - D. Consideration of Resolution 2022-03; Redesignating Officers.....Tab 04
 - E. Consideration of Resolution 2022-04; Setting FY 2022 Meeting Schedule.....Tab 05
 - F. General Matters of the District
- 6. CONSENT AGENDA**
 - A. Consideration of Board of Supervisors Regular Meeting June 29, 2021.....Tab 06
 - B. Consideration of Operations and Maintenance Expenditures May – September 2021.....Tab 07
 - C. Review of Financial Statements Month Ending September 30, 2021.....Tab 08
- 7. VENDOR/STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 8. SUPERVISOR COMMENTS AND REQUESTS**
- 9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
- 10. ADJOURNMENT**

We look forward to speaking with you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

