

**GRAND OAKS
COMMUNITY DEVELOPMENT DISTRICT**

June 9, 2020 Minutes of Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for the Grand Oaks Community Development District was held on **Tuesday, June 9, 2020 at 2:00 p.m. via conference call at 1-866-906-9330 with access code 9074748.**

1. CALL TO ORDER

Brian Lamb called the Regular Meeting of the Board of Supervisors of the Grand Oaks Community Development District to order on **Tuesday, June 9, 2020 at 2:00 p.m.**

Board Members Present and Constituting a Quorum:

Keith Hyatt	Chair
Marc Harris	Supervisor
Dail Taylor	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
Brittany Crutchfield	Administrative Assistant, Meritus
Sarah Warren	District Counsel, Hopping Green & Sams
Bill Schaefer	District Engineer, Dominion Engineering Group
John Bailey	Landowners Counsel

There were no members of the general public in attendance.

2. PUBLIC COMMENTS ON AGENDA ITEMS

There were no public comments on agenda items.

3. BUSINESS ITEMS

A. Consideration of Resolution 2020-03; Approving Fiscal Year 2021 Proposed Budget & Setting Public Hearing

Mr. Lamb went over the resolution and proposed budget with the Board. The public hearing will be on August 25, 2020 at 2:00 p.m.

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MOTION TO: Approve Resolution 2020-03 with Exhibit A as prepared by the District Management office.
MADE BY: Supervisor Taylor
SECONDED BY: Supervisor Hyatt
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
3/0 - Motion Passed Unanimously

B. Consideration of Resolution 2020-04; Adopting Statutory Alternative Investment Policies

Mr. Lamb reviewed the resolution with the Board.

MOTION TO: Approve Resolution 2020-04.
MADE BY: Supervisor Taylor
SECONDED BY: Supervisor Hyatt
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
3/0 - Motion Passed Unanimously

C. Consideration of Resolution 2020-05; Adopting Internal Controls Policy

Mr. Lamb reviewed the resolution with the Board.

MOTION TO: Approve Resolution 2020-05.
MADE BY: Supervisor Taylor
SECONDED BY: Supervisor Harris
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
3/0 - Motion Passed Unanimously

D. Annual Disclosure of Qualified Electors

Mr. Lamb announced that as of April 15, 2020, Grand Oaks CDD had 0 qualified electors.

E. Consideration of Resolution 2020-06; Announcing Landowners Election

Mr. Lamb went over the resolution with the Board. The Landowners meeting will be held on November 2, 2020 at 2:00 p.m. at the Smith Ranch. Seats 3, 4, and 5 will be up for election.

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MOTION TO:	Approve Resolution 2020-06.
MADE BY:	Supervisor Taylor
SECONDED BY:	Supervisor Hyatt
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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F. Acceptance of Financial Review for FY Ending September 30, 2019

93 The Board reviewed the audit for fiscal year 2021.

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MOTION TO:	Accept the Financial Review for FY Ending September 30, 2019 as presented.
MADE BY:	Supervisor Taylor
SECONDED BY:	Supervisor Harris
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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G. Consideration of ADA Site Compliance Proposal

105 The Board reviewed and discussed the proposal.

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MOTION TO:	Approve the ADA Site Compliance proposal with a not-to-exceed \$2,900 and then \$1,500 a year thereafter for the maintenance thereof.
MADE BY:	Supervisor Taylor
SECONDED BY:	Supervisor Hyatt
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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H. General Matters of the District

116 Mr. Lamb said that there should be an update on the bond issuance at the August meeting.

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- 121 **4. CONSENT AGENDA**
- 122 **A. Consideration of Board of Supervisors Regular Meeting Minutes Feb. 6, 2020**
- 123 **B. Consideration of Operations and Maintenance Expenditures January 2020**
- 124 **C. Consideration of Operations and Maintenance Expenditures February 2020**
- 125 **D. Consideration of Operations and Maintenance Expenditures March 2020**
- 126 **E. Consideration of Operations and Maintenance Expenditures April 2020**
- 127 **F. Review of Financial Statements Month Ending April 30, 2020**

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129 The Board reviewed the Consent Agenda items.
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MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Harris
SECONDED BY:	Supervisor Taylor
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion Passed Unanimously

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- 139 **5. VENDOR/STAFF REPORTS**
- 140 **A. District Engineer**

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142 Mr. Schaefer provided an update on the pump station, Legacy Park construction, cable service
143 contractors, and finalizing the entrance area.
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- 145 **B. District Counsel**

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147 Ms. Warren said they are continuing to monitor all of the executive orders and will communicate
148 anything that will affect the August meeting.
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- 150 **C. District Manager**

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152 There were no additional updates from management.
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- 155 **6. SUPERVISOR REQUESTS**

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157 There were no supervisor requests.
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- 160 **7. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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162 There were no audience comments.
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166 **8. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Taylor
SECONDED BY:	Supervisor Harris
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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175 **Please note the entire meeting is available on disc.*

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177 **These minutes were done in summary format.*

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179 **Each person who decides to appeal any decision made by the Board with respect to any matter*
180 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
181 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
182 *based.*

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184 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
185 **noticed meeting held on 08/25/2020.**

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Brian Lamb

Signature

Brian Lamb

Printed Name

Title:

Secretary

Assistant Secretary

Keith Hyatt

Signature

Keith Hyatt

Printed Name

Title:

Chairman

Vice Chairman

Grand Oaks Community Development District

SEAL

Established August 24, 2018
St. Johns County, Florida

Official District Seal

Recorded by Records Administrator

Brittany Crutchfield

Signature

08/28/2020

Date