

**GRAND OAKS  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
AUDIT COMMITTEE MEETING, PUBLIC HEARING  
& REGULAR MEETING  
AUGUST 27, 2019**

**GRAND OAKS  
COMMUNITY DEVELOPMENT DISTRICT AGENDA  
TUESDAY, AUGUST 27, 2019**

**9:00 A.M.**

The Smith Ranch

Located at 4185 State Road 16, St Augustine, FL 32092

<b>District Board of Supervisors</b>	Chairman	Keith Hyatt
	Vice- Chairman	Dennis Smith
	Supervisor	Marc Harris
	Supervisor	Dail Taylor
	Supervisor	Vacant
<b>District Manager</b>	Meritus	Brian Lamb
<b>District Attorney</b>	Hopping Green & Sams	Jonathan Johnson
<b>District Engineer</b>	Dominion Engineering Group, Inc	William E. Schaefer II

*All cellular phones and pagers must be turned off while in the meeting room*

**The District Agenda is comprised of four different sections:**

The meeting will begin at **9:00 a.m.** Following the **Call to Order**, the public has the opportunity to comment on posted agenda items during the third section called **Public Comments on Agenda Items**. Each individual is limited to **three (3) minutes** for such comment. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. The meeting will resume after the audit committee meeting & public hearing with the ninth section called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The tenth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The eleventh section is called **Vendor/Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The twelfth section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs. The final section is called **Audience Questions, Comments and Discussion Forum**. This portion of the agenda is where individuals may comment on matters that concern the District. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

August 27, 2019  
Board of Supervisors  
**Grand Oaks Community Development District**

**Dear Board Members:**

The Audit Committee Meeting, Public Hearing & Regular Meeting of the Grand Oaks Community Development District will be held on **August 27, 2019 at 9:00 a.m.** at the Smith Ranch located at 4185 State Road 16, St Augustine, FL 32092. Following is the Agenda for the Meeting:

**Call In Number: 1-866-906-9330**

**Access Code: 4863181**

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENTS ON AGENDA ITEMS**
- 3. RECESS TO PUBLIC HEARING**
- 4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2020 BUDGET**
  - A. Open Public Hearing on Proposed Fiscal Year 2020 Budget
  - B. Staff Presentations
  - C. Public Comment
  - D. Consideration of Resolution 2019-12; Adopting Fiscal Year 2020 Budget ..... Tab 01
  - E. Close Public Hearing on Proposed Fiscal Year 2020 Budget
- 5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**
  - A. Open Public Hearing on Levying O&M Assessments
  - B. Staff Presentations
  - C. Public Comment
  - D. Consideration of Resolution 2019-13; Levying O&M Assessments..... Tab 02
  - E. Close Public Hearing on Levying O&M Assessments
- 6. RECESS TO AUDIT COMMITTEE MEETING**
- 7. AUDIT COMMITTEE MEETING**
  - A. Call to Order/Roll Call
  - B. Appoint Chairman
  - C. Selection of Criteria for Evaluation of Proposals
  - D. Determine Date, Time and Location RFP Required
    - i. Consider Notice of Request for Proposals for Audit Services
  - E. Determine Date of Next Committee Meeting  
*(Guidelines are included behind this agenda)*
- 8. RETURN AND PROCEED TO REGULAR MEETING**
- 9. BUSINESS ITEMS**
  - A. Acceptance of Phase 1 Common Areas
  - B. Consideration of Resolution 2019-14; Setting FY 2020 Meeting Schedule..... Tab 03
  - C. General Matters of the District
- 10. CONSENT AGENDA**
  - A. Consideration of Board of Supervisors Meeting Minutes May 30, 2019.....Tab 04
  - B. Consideration of Operations and Maintenance Expenditures May 2019..... Tab 05
  - C. Consideration of Operations and Maintenance Expenditures June 2019..... Tab 06
  - D. Consideration of Operations and Maintenance Expenditures July 2019..... Tab 07
  - E. Review of Financial Statements Month Ending July 31, 2019..... Tab 08
- 11. SUPERVISOR COMMENTS AND REQUESTS**
- 12. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
- 13. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

